



## **Missed Appointment Policy**

In order to provide the best service to our patients, we have established the following policy.

If you miss an appointment, there will be a \$30.00 no-show fee. This fee is to be paid at your next scheduled visit. You will receive a phone call a few business days after the missed appointment, if you do not call to reschedule.

Two no-shows and/or late cancellations with less than 24 hours notice, within a calendar year, will result in discharge from the practice. Very often there are understandable and unavoidable reasons for missing appointments, however, a missed appointment prevents another patient from receiving services. This has a significant impact on our practice and the care we provide.

Our policy is to best service you.

My signature indicates that I have read and understand the policy above.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_